

Wellsboro Borough Council Meeting Minutes

March 9, 2020

Council President F. Craig West called the regular meeting to order at 6:00 p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street. The Pledge of Allegiance was recited.

Attending were Mayor John E. Wheeler, Councilors Craig West, Mike Wood, Matt DeCamp, Lou Prevost, John Sticklin, and Joan S. Hart, Junior Council Member Katarina Swendrowski, Borough Manager Scot F. Boyce, Jr., Chief of Police Jim Bodine, and Secretary/Treasurer Susan L. Keck.

VISITORS –from the Wellsboro Gazette, Natalie Kennedy. Wellsboro Home Page representatives Lauren Gooch, John Vogt, and Andrew Moore, borough residents Kevin Clark, Tim Cole, Lewis Covert, Linda Covert, and Terry Davis. Zara Johnson, co-responder from project Concern, was also in attendance.

Minutes of the February 10, 2020 Council Meeting were adopted by motion of Councilor Sticklin, seconded by Councilor Prevost, and carried.

Public Comments on Agenda Items- None

OLD BUSINESS

An Executive session took place from 4:00 p.m. to 4:10 p.m. for employee and legal matters. No decisions were made.

HARB: (Did not meet)

NEW BUSINESS:

Councilor Sticklin made a motion to award the Grant Street paving bid to Big Rock Paving in the amount of \$26,520, pending approval of our PennDOT representative. Councilor Wood seconded the motion and it carried.

Councilor Sticklin made a motion to award the Seal Coat FDR project bid to Midland, in the amount of \$135,557.34, pending approval of our PennDOT representative. Councilor Prevost seconded the motion and it carried.

Councilor Hart made a motion to ratify and approve accounts payable for all accounts. Councilor Wood seconded the motion and it carried.

Councilor Hart made a motion to approve the Treasurers Report for January, 2020. Councilor Prevost seconded the motion and it carried.

Councilor Prevost made a motion to adopt Resolution #2020-01, a Resolution in Support of a Citizens Commission for Legislative and Congressional Redistricting. Councilor Wood seconded the motion and it carried 4-2 with Councilors Hart and Sticklin against.

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Councilor Hart made a motion to adopt Resolution #2020-02, adopting the Wellsboro Borough Schedule of Fees. Councilor Prevost seconded the motion and it carried.

A Conditional Use hearing is scheduled for April 14th, 2020 at 430pm for the Vineyard Church application for a church in the Commercial Manufacturing Zoning District.

Councilor Hart made a motion to approve the McCarthy Subdivision/DeLosa Lot Addition. Councilor Sticklin seconded the motion and it carried.

The Mayor put in place a Proclamation – April is “Safe Digging Month”.

Chief Bodine introduced Zara Johnson, co-responder from project Concern, who is working with the Police Department to assist in placing those in need of mental health counseling or assistance into a helpful organization.

The Borough has received \$1,360.00 in Turn Back funds and \$119,375.21 in Liquid Fuels monies from the state.

Councilor Wood made a motion to advertise Ordinance #698, adjusting water and sewer rates as follows:

Water:

- 1,000 gallons - \$17.77 (remains the same)
- 2,000 gallons to 33,000 gallons - \$6.41/1,000 gallons
(Increase of 0.25¢ for residential customers)
- After 33,000 gallons - \$5.00/1,000 gallons
- Flat Rate at bulk filling station - \$7.00/1,000 gallons

Sewer:

- Flat Rate - \$40.00/month (for users with sewer only)
- All other rates remain the same

Garbage:

- No change is proposed in the garbage rate

Councilor Prevost seconded the motion and it carried.

On March 18, Crafton Street will be closed between Main Street and Water Street for crane setup for a local roofing project.

The borough has received a grant of \$83,413.00 from the Tioga County Conservation District Dirt & Gravel Road Program for stormwater extension on Bodine Street. This will complete the stormwater system to the borough limits.

Northern Tier Solid Waste Authority will be holding an electronic device collection event on April 25, 2020 at the Wellsboro Area High School. Items will be accepted from residents and

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businesses and units must be whole – no partial units will be accepted. The collection event will run from 8a to 11a. Cash or credit cards are the only accepted methods of payment.

Charges:

TV (any size or type) - \$25 per

Monitor/LCD (any size or type) - \$25 per

Computers - \$10 per

Desktop Printer - \$10 per

Large office copiers will not be accepted

Computer accessories - \$2.00 per

**Keyboard, cables, mouse, etc. **

Second Tioga County event –

September 19, 2020 (8a-noon) at the NTSWA landfill/recycling center on Old Bloss Road, Blossburg, PA.

Councilor Wood made a motion to approve the purchase of materials for the Bodine Street stormwater extension at Co-Stars pricing. Councilor Sticklin seconded the motion and it carried.

Councilor Wood made a motion to partner with the Wellsboro Municipal Authority to purchase a Compact Excavator with 12” and 24” heavy duty bucket and a 36” ditching bucket from Five Star Equipment through Co-Stars pricing. The total cost of the machine is \$51,127.48 with the borough’s contribution being \$16,127.48; with the Municipal Authority paying the remaining \$35,000.00. The Co-Stars pricing will offer a savings of \$17,855.00. The borough’s contribution will be split between the Water and Sewer accounts. Councilor DeCamp seconded the motion and it carried.

The Borough has received the NPDES permit for the Woodland Park Project and the project is out for bid.

All borough staff successfully completed First Aid and CPR training.

Councilor DeCamp made a motion to accept the resignation of part-time Parks and Rec employee, Patrick Kovchok. Councilor Sticklin seconded the motion and it carried.

Borough Council thanks Patrick (JP) for his efforts in keeping our parks clean and his willingness to complete any tasks necessary for the benefit of the borough and our park users.

The Borough of Wellsboro is now accepting application for a part-time, seasonal for the Parks and Recreation Department. A light duty position, the successful candidate will be expected to work up to 30 hours weekly, including weekend hours. Duties include garbage removal, general cleanup, landscaping maintenance, and other tasks assigned by supervisor. The successful

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candidate must have a valid driver's license, pass a drug test and criminal background check, and must be able to pass a child abuse clearance. The position is open until filled and applications are available at the borough office or on the borough's website.

Councilor DeCamp made a motion to approve a salary increase of \$3,000.00 for Rob Cleveland, Water and Sewer Operator, raising his salary to \$60,062.82. Councilor Sticklin seconded the motion and it carried.

Lou Prevost passed out a DRAFT of a community survey; the format to be reviewed by members of Council. The Community Survey is to be discussed at the next meeting. The idea is to include the Survey with a monthly sewer bill and/or a link to survey Monkey. The purpose is to provide transparency and to solicit ideas /initiatives from Public.

Public Comments: Tim Cole, a Bodine Street Resident had several concerns about sidewalk repair/replacement enforcement, the lack of a tenant landlord rental inspection program, and the lack of ditch maintenance on his street in the borough.

Next Borough Council Meeting is April 14th, 2020 at 5pm.

Adjourn; The meeting adjourned at 5:29 p.m. by motion of Councilor Sticklin, seconded by Councilor Wood, and carried unanimously.

Minutes respectfully submitted by


Secretary/Treasurer