

REGULAR MEETING OF THE WELLSBORO MUNICIPAL AUTHORITY

January 21, 2025

The regular meeting of the Wellsboro Municipal Authority was called to order by Bob DeCamp on Tuesday, January 21, 2025 at 4:00 p.m. Meeting was held in the Council Room of the Borough Office at 14 Crafton Street. In attendance were Bob DeCamp, Ed Owlett, Tim Gooch, Jim Bodine and Daren Getty, constituting a quorum. Borough Manager Louis Rachiele, and Secretary/Treasurer Amy Kane Perry were also present. The Pledge of Allegiance was said by all.

Tim Gooch made a motion to approve the minutes of the December 17th, 2024 Meeting. The motion was seconded by Ed Owlett and carried.

Public Comments on Agenda Items- none

Items:

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1. Monthly Water Sales – 34,069 gallons sold = \$272.56 Revenue
2. Diversified/Seneca Oil Gas Royalty – \$24,850.83
3. UV Project –
 - a. Project has slightly delayed due to an issue with the design of the stairs.
 - b. Two bulbs have already burned out.
4. Charleston Meter Pit –
 - a. The new pit has been placed into position.
 - b. New electric will be run by Kevin Borden once the new meter is placed by Wellsboro Electric Company.
5. Intermunicipal Agreement – discussion (none)
6. Larson Design – update – Memo from Shawn Downey
 - a. Ed Owlett made a motion to pay application #3 from Sippel Development in the amount of \$79,190.55. The motion was seconded by Tim Gooch and carried.

Pay Bills

Jim Bodine made a motion to approve the payment of bills in the amount of \$327,356.61. The motion was seconded by Tim Gooch and carried.

Other Business-

- **Pipe Replacement** - Borough Manager Louis Rachiele discussed the need for replacing water line on Grant Street from Central to East Avenue and on Nichols Street from Queen Street to the High School. This may be a project to address in the future.
- **Main Street Sidewalk Project** - Discussion was held regarding the project replacing sidewalks on Main Street. While the sidewalks are being replaced, Manager Rachiele would like to install cleanouts and line the sewer lines from the installed cleanout to the main.
- **Lagoon Aeration System** -Status of the lagoon aeration system was discussed. Engineer Scott Bray is still working on determining what option best fits the needs of the lagoon.
- **Pall/Bryden Street Booster Project** – No bids have been received for the construction of a pole building located next to the current PALL plant. Manager Rachiele is going to see what option the borough now has for contracting out the new build. The PALL plant membrane is failing. It has outlived the standard membrane life. The cost of replacement is going to be around \$250,000.
- **Water/Sewer Lease Agreement Revisions** –
 - Ed Owlett made a motion to execute the engagement letter and the representation agreement with Salzman Hughes, P.C. The motion was seconded by Daren Getty and carried.
- **FOG Ordinance** - The Authority stressed the importance of a FOG (Fats, Oils, Grease) Ordinance for the borough. This is especially important with the changing from a chlorine disinfectant system to UV.
- **Reorganization Meeting** - The Authority would like to hold a reorganization meeting in February during their regularly scheduled meeting time.

Public Comment - none

Adjourn – The meeting adjourned at 5:36 p.m. Next meeting is February 18th, 2025 at 4pm.

Minutes respectfully submitted by


Secretary/Treasurer