

REGULAR MEETING OF THE WELLSBORO MUNICIPAL AUTHORITY
February 18th, 2025

Chair Bob DeCamp called the regular meeting of the Wellsboro Municipal Authority to order on Tuesday, February 18th, 2025, at 4 PM. The meeting was held in the Council Room of the Wellsboro Borough Office at 14 Crafton Street. In attendance were Bob DeCamp, Ed Owlett, Tim Gooch, Jim Bodine, and Daren Getty, constituting a quorum. Borough Manager Louis Rachiele and Shawn Downey, representing Larson Design Group, were also present.

Nomination and Election of Authority Chair: Ed Owlett motioned to nominate Robert DeCamp as President. Jim Bodine seconded the motion, which carried.

Nomination and Election of Authority Vice Chair: Tim Gooch motioned to nominate Ed Owlett as Vice Chair. Jim Bodine seconded the motion, which carried.

Motion to appoint Solicitor – tabled

Motion to Appoint Engineer—Daren Getty motioned to appoint Larson Design Group as an Engineering firm. Tim Gooch seconded the motion, which carried.

Motion to Appoint Depositories—Ed Owlett motioned to approve CNN Bank, Northwest Savings Bank, and PLGIT as the Wellsboro Municipal Authorities depositories. Jim Bodine seconded the motion, which carried.

Motion to Appoint Secretary/Treasurer – Ed Owlett motioned to appoint Daren Getty as the secretary/Treasurer. Tim Gooch seconded the motion, which carried.

Motion to Appoint Assistant Secretary/Treasurer—Tim Gooch motioned to appoint Amy Kane Perry as Assistant Secretary/Treasurer. Ed Owlett seconded the motion, which was carried.

Minutes of the January 21, 2025 Meeting—Darren Getty motioned to approve the January 21, 2025 meeting minutes as presented. Jim Bodine seconded the motion, which carried.

Public Comments on Agenda Items - none

Items:

1. Monthly Water Sales – 166,823 gallons sold = \$1,334.60 Revenue
2. Diversified/Seneca Oil Gas Royalty – \$29,036.07

3. Salzmann Hughes Lease update – Tim Gooch motioned to accept the updated Proposal for Legal Services from Salzmann Hughes as presented. Ed Owlett seconded the motion, which carried.
4. UV Project – updates provided by Shawn Downey representing Larson Design Group are as follows:
 - A. The UV Project is running behind schedule, and contractor Sippel requests a 30-day extension.
 - B. The new UV Units are scheduled for delivery on February 25th, 2025.

Tim Gooch made a motion to extend the construction contract for 30 days, with a completion date of April 8th, 2025. Daren Getty seconded the motion, which carried.

5. Charleston Meter Pit—The DPW crew will construct an electrical station next week. Electrician Kevin Borden and Wellsboro Electric will complete the final setup.
6. Intermunicipal Agreement – nothing to report at this time.
7. Larson Design Group, presented by Shawn Downey:
 - A. An update on centrifuge options was presented. More discussion and options were discussed. Additional options will be presented at next month's meeting.

Pay Bills

Tim Gooch motioned to approve payment application #4 to Sippel Construction for \$14,283.40 using PennVest funds. Ed Owlett seconded the motion, which carried.


Jim Bodine motioned to pay \$16,104.35 in monthly bills. Daren Getty seconded the motion, which carried.

Public Comments - none

Adjourn Daren Getty moved to adjourn the meeting at 5:45 PM. Jim Bodine seconded, which carried.

Next Meeting March 18th, 2025 at 4PM

Minutes respectfully submitted by _____


Borough Manager