

# Wellsboro Borough Council Meeting Minutes

## April 14, 2025

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Council President Matt DeCamp called the regular meeting to order at 5:00 p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street. The pledge of allegiance was recited by all.

Attending were Councilors Matt DeCamp, Rachel Smith, Rhonda Pearson, Louis Prevost, Mike Wood and Julie Henry, Mayor F. Craig West, Chief Chad Boyce, Borough Manager Louis Rachiele and Secretary/Treasurer Amy Kane Perry.

Also attending were Natalie Kennedy (Wellsboro Gazette), Marc Rice (Tioga County Commissioner), Ken VanSant (Visit Tioga – Potter), Gary Phelps (Phelps Family Main Street Store), Mark Thompson, Kristin Patt, Joshua Krider, Kim Neyhard, Wayne Gray, Tom Scranton, Gary & Lori Ranck and Katie Clemens.

Councilor Pearson made a motion to approve the minutes of the March 10<sup>th</sup>, 2025 meeting. The motion was seconded by Councilor Prevost and carried.

**Public Comments on Agenda Items – none**

**OLD BUSINESS - none**

**NEW BUSINESS –**

Mayor West introduced two of our newest police officers, Logan Smedley and Rebekah DuPont.

Commissioner Marc Rice and Visit Potter -Tioga President Ken VanSant presented to the council regarding the Tioga County Tourist Promotion Agency followed by a question-and-answer period.

**HARB –**

Councilor Pearson made a motion to approve Phelps Family Main Street Store/Phelps Family Maple LLC signage, as recommended by HARB. The motion was seconded by Councilor Prevost and carried.

**Committee Reports:**

**General Government, Administration, Buildings, Personnel**

Councilor Smith made a motion to ratify and approve accounts payable for all accounts. The motion was seconded by Councilor Pearson and carried.

# Wellsboro Borough Council Meeting Minutes

## April 14, 2025

---

Councilor Smith made a motion to approve the March 2025 Treasurer Report. The motion was seconded by Councilor Prevost and carried.

After consideration of the draft Fats, Oil & Grease (FOG) Ordinance the council has decided to wait for comments and recommendations from the Wellsboro Municipal Authority and for the suggestions to go to the General Government Committee.

### **Safety, Police, Fire, Protective Inspections, Codes, EMA**

#### **Mayor's Report**

#### **Police Report**

- April 11<sup>th</sup> there will be license plate renewal event at the Fireman's Annex for anyone who has damaged or peeling plates.
- April 25<sup>th</sup> Government Day at the schools
- April 26<sup>th</sup> Little League Parade
- May 3<sup>rd</sup> Central Avenue closed for Mammoth Race
- Officers have been attending training and the new police vehicle should be delivered prior to Laurel Festival events.

### **Public Works, Solid Waste, Highways, Parking, Water, Sewer Parks & Recreation, Trees, Beautification, Senior Center**

The Parks and Recreation crew and Wellsboro Area High School students planted 10 new shade trees in the borough. Planting was a success and enjoyed by all.

Councilor Prevost made a motion to offer an annual parking pass for the municipal lots at the rate of \$200 per year. Permits would be valid for one year from the date of purchase. The motion was seconded by Councilor Pearson.

### **Employee Benefits, Negotiations, Insurance, Safety, Training**

Councilor Wood made a motion to remove Parks and Recreation employee Brett Menges from probationary status to full-time. The motion was seconded by Councilor Prevost and carried.

# Wellsboro Borough Council Meeting Minutes

## April 14, 2025

---

**Other Business** - none

### **Public Comment**

- Kim Neyhard and Kristin Patt (local business owners) spoke in support of Visit Potter-Tioga and the success they have seen with their aid in bringing people to our community.

**Adjourn** – Councilor Wood made a motion to adjourn. The motion was seconded by Councilor Smith. The meeting adjourned at 6:25pm. The Next Borough Council Meeting is on May 12<sup>th</sup>, 2025, at 5 PM.

Minutes respectfully submitted by

  
Secretary/Treasurer