

# Wellsboro Borough Council Meeting Minutes

## August 11, 2025

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Council President Matt DeCamp called the regular meeting to order at 5:00PM in the Council Meeting Room of the Borough Office at 14 Crafton Street. The pledge of allegiance was recited by all.

Attending were Councilors Rachel Smith, Rhonda Pearson, Louis Prevost, Mike Wood, and Julie Henry, Mayor Craig West, Chief Chad Boyce, Borough Manager Louis Rachiele and Administrative Assistant Tiffany Thomas.

Also attending were Natalie Kennedy (Wellsboro Gazette), Tim Cole, and Wayne Gray.

Councilor Pearson made a motion to approve the minutes of the July 14<sup>th</sup>, 2025 meeting. The motion was seconded by Councilor Prevost and carried.

**Public Comments on Agenda items – None**

**Old Business – None**

**New Business – None**

### **HARB**

Councilor Prevost made a motion to approve signage for Penn State Master Gardeners Tree City USA signage as approved by HARB pending final review of backing and post. The motion was seconded by Councilor Henry and carried.

Councilor Smith made a motion to approve the exterior updates at The Canyon Motel as presented and recommended by HARB. The motion was seconded by Councilor Prevost and carried.

### **Committee Reports:**

#### **General Government, Administration, Buildings ,Personnel**

Councilor Smith made a motion to ratify and approve accounts payable for all accounts. The motion was seconded by Councilor Prevost and carried.

Councilor Smith made a motion to approve the July 2025 Treasurer Report. The motion was seconded by Councilor Prevost and carried.

#### **Safety, Police, Fire, Protective Inspection, Codes, EMA**

Mayor's Report

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Mayor West reported that the new police car has been delivered and awaiting decals to be applied before the car can be put into use. The retired police car will be sold. Mansfield University has an interest in this vehicle. The question was whether to put the car on Municibid or allow Mansfield University to purchase the car. Chief Chad Boyce commented that it would be easier to let the University purchase the car to not have to remove a lot of the equipment in and on the car to be sold. Councilor Wood made a motion to negotiate the sale with the University. The motion was seconded by Councilor Prevost and passed unanimously.

Mayor West also wrote a letter to Kimber Company for a grant for 200 laptops for the library.

Police Report – Chief Boyce reported:

- The Wellsboro Comic Con had a good turn out
- August 23, 2025, is the Relay for Life on the Green
- School starts August 20, 2025. There will be more police presence at the Central Ave/Main St intersection to make sure travelers are adhering to the new No Turn on Red signs
- Police will be at Charlotte Lapla School to have their yearly safety talk with new parents and children.
- Councilor Smith attended the DUI Class
- Committee for Parade of Lights has requested the possibility of the Friday of Dickens for their parade.

### **Public Works, Solid Waste, Highways, Parking, Water, Sewer, Parks & Recreation, Trees, Beautification, Senior Center**

Councilor Prevost discussed the King Street Sidewalk. Brian Kennedy met with new owner of the property regarding the tree in question and the sidewalk. After discussion and review of options it was determined the walk needs to be replaced following ordinance guidelines.

Councilor Prevost discussed the short-term rental letters being sent to 6 properties in the Borough which will be grandfathered. Prevost feels this is a good thing for the owners and they will be happy with the results. After discussion it was decided the letter would be sent. Councilor Wood opposed the 6 grandfathered properties.

Councilor Prevost discussed the noise on Central Avenue from tractor trailers. He'd like to drop the speed limit from 45 down to 35. Prevost also discussed the use of mufflers on brake retarders and signage other states are using to advertise this. The Borough would need a resolution to address this issue. Councilor DeCamp tabled this discussion

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until next meeting to have Councilor Prevost get further information for members to look over.

Secretary/Treasurer Amy Kan Perry is attending the annual Pennsylvania Association of Municipal Administrators Conference August 10<sup>th</sup>-August 12<sup>th</sup> in Bethlehem, PA.

Employees Louis Rachiele, Amy Kane Perry, and Ray Statts will be attending the Tioga County ESM Training August 13<sup>th</sup>-August 14<sup>th</sup> at the Penn Wells Hotel.

**Other Business**

**Public Comment**

Tim Cole – Informed he was videoing the meeting on his phone. He wanted to know whose idea it was to do the sidewalk grant. Feels the grant could be used for other things in the Borough like sidewalks throughout town and not Main St. sidewalks. He feels the Borough is paying too much money on mowing the Boulevards so use that grant money to put down pavers or flower planters. Wants to know if he'll get a refund for his sidewalk that he paid to put in. Questioned the gas lights and how expensive they are to burn all day and night and why they couldn't be put on dusk till dawn switches.

Councilor Wood – Stated Borough Manager told him the sidewalk grant was for \$300,000. Borough was only awarded \$200,000. Councilor DeCamp called point of order due to Councilor Wood using Mr. Coles time.

Adjourn – Councilor Prevost made a motion to adjourn. The motion was seconded by Councilor Henry. The meeting adjourned at 5:36PM. The next Borough Council Meeting is on September 8, 2025 at 5PM.

Minutes respectfully submitted by *P. Ann Thomas*  
Administrative Assistant